

JOB DESCRIPTION

JOB TITLE: Laboratory Technician **GRADE:** 12

JOB CODE: 2703 **DATE:** 11/8/95

GENERAL FUNCTION: Under technical supervision performs laboratory procedures requiring technical skills and independent judgment in chemistry, hematology, and microbiology.

CHARACTERISTIC DUTIES AND RESPONSIBILITIES:

Performs tests in medical laboratories for use in treatment and diagnosis of diseases.

Participates in general laboratory techniques such as staining of micro-organisms, transferring cultures, preparing chemicals, and preparing specimens for examination.

Collects blood specimens, groups and types blood.

Analyzes blood and body fluids for chemical components.

Makes microscopic examinations of urine, blood, blood fluids, and water.

Orders laboratory supplies and other related tasks as required.

SUPERVISION RECEIVED: Moderate supervision under standard operating procedures; incumbent occasionally can function autonomously, with supervisor available to answer questions.

SUPERVISION EXERCISED: No supervisory responsibility required

JOB SPECIFICATIONS:

Knowledge and Abilities:

Knowledge of the elementary principles of bacteriology and chemistry.

Knowledge of basic clinical laboratory skills

Ability to operate the autoclave and other laboratory equipment.

Ability to work with people.

JOB TITLE: Laboratory Technician (continued) **JOB CODE:** 2703

Minimum Education, Training, and Experience Requirements: Associate degree from a Medical Laboratory Technician program approved by the AMA, including courses in chemistry and biology; or associate degree of at least 60 semester hours from an accredited institution, including chemistry and biology, plus 12-month structured curriculum in medical laboratory techniques (which may have been part of collegiate course); or associate degree or equivalent from an accredited institution, including courses in chemistry and biology plus graduation from a military medical laboratory training program of not less than 12 months duration.

Experience up to 3 months helpful but not required.

The intent of this job description is to provide a representative summary of duties and responsibilities that will be required of positions given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. Employees may be requested to perform job-related tasks other than those specifically presented in this description